



SHANGHAI SINGAPORE INTERNATIONAL SCHOOL

上海新加坡外籍人员子女学校

Documents Required for Application

(3-1) Children born in Hong Kong SAR or Macau SAR to Chinese citizens must submit the following documents:

- One (1) completed SSIS Registration Kit.
- One (1) completed and signed SSIS Code of Conduct (for G1 applicant and above).
- One (1) completed SSIS Confidential School Recommendation Form (for G1 applicant and above).
- One (1) copy of the applicant's birth certificate.
- One (1) copy of the applicant's latest academic results/report.
- One (1) passport-size photo of applicant.
- One (1) copy each of applicant's Hong Kong or Macau SAR Permanent Identity Card, Mainland China Travel Pass for Hong Kong and Macau citizens where applicable.
- One (1) copy of the Shanghai Household Register Booklet OR most recent a year of parent's personal monthly tax records in Shanghai (together with Non-Shanghai Household Register Booklet).
- One (1) copy of a stamped and signed, by the issuer, Employment Certificate stating the employee's full name, date of birth, job title, employment period, company's registered name, address and telephone number.
- One (1) copy of stamped corresponding Shanghai business license.
- One (1) copy of the applicant's and parents' passport detail page and parents' ID cards.
- One (1) copy of Shanghai Property Ownership Certificate/Title Deed OR Shanghai Tenancy Agreement.

**Please note that Shanghai Singapore International School follows the eligibility criteria set by SHMEC, which may be subject to change.*

All records must be translated into English or Chinese by an authorized translation company.

Please bring the original documents to school for verification on the day of Admissions Test.