



# SSIS EXCELLENCE IN LEADERSHIP AND/OR COMMUNITY SERVICE AWARD

## INTRODUCTION

SSIS celebrates more than two decades of excellence and anticipates more successes in the years ahead. The school wants to recognize our students' relentless effort in living up to the School Motto of "Strive for Excellence". This award focuses on rewarding students who strive for excellence beyond academics in different fields such as but not limited to leadership, community service and other respective areas.

## ELIGIBILITY GRADE LEVELS

We are pleased to offer SSIS Excellence Awards to students entering G6-12

## RECIPIENTS

**The qualifying students can be awarded for their efforts, initiative, and hard work in leadership and/or community service.** The Award is renewable at the end of each academic year based on the maintenance of excellence in that respective field.

## ELIGIBILITY CRITERIA

- Demonstrates excellence in leadership and/or community service at SSIS or in the local community
- Shows a record of involvement in extracurricular activities, community activities, charitable organizations, and other endeavors indicating significant leadership records and/or community service
- Regular attendance and commitment to activities, events and endeavors that show the candidates leadership and/or commitment to service
- Good academic results across a range of subjects. All results should be a C or above.
- Quality of communication during interviews
- Ability to represent SSIS in and outside of school
- No discipline record



## TERMS & CONDITIONS

- The award is available to new and existing students at Shanghai Singapore International School (SSIS).
- Awards covers 30,000 RMB of the tuition fee. The application fee and admissions test fee will still apply.
- Award recipients will cover the costs of any incidentals incurred during trips or competitions such as ACAMIS competitions, and any other events.
- All awards are awarded for one year and may be renewed at the end of the year based on meeting the following conditions:
  - The recipient is in good academic standing.
  - There has been no disciplinary action at the level of a suspension or greater.
  - The school has received an award renewal request by the published due date.
  - The same eligibility requirements apply to a second year applicant as well.
- The award can be revoked:
  - At any time the school determines that the application included false statements,
  - If the recipient fails to uphold the excellent standing or integrity expected of a recipient,
  - If the recipient fails to attain the high level of leadership and/or community service required,
  - If the recipient is failing academically or more than 2 subjects are below a C
  - Should the above happen, at least one formal warning in writing will be given to the student and the parents prior to the withdrawal of the award. In case of extreme disciplinary measures, the award may be revoked without any prior written notification.
- Should the award holder leave SSIS before successful completion of the programme, the full school fees must be repaid to the school.
- The award cannot be held concurrently with any other award or scholarship without the prior written approval of SSIS.
- Decisions made by the Awards Committee are final and specific questions with regards to the rationale of decisions made will not be entertained.
- The School Board reserves the right to vary the terms and conditions of the Excellence Awards without prior notice.



### APPLICATION REQUIREMENTS

- Excellence Award applications by currently enrolled SSIS students must be fully completed and submitted by the published deadline.
- Students applying as a new enrolment to SSIS may apply for an Excellence Award prior to enrolment.
- A copy of previous school reports, certificates and/or transcripts must be submitted for new and existing SSIS students.
- Fully completed application form.
- A personal statement (essay).
- Two Teacher or Principal recommendation forms for new and existing SSIS students.

### APPLICATION PROCEDURES

All students will receive information from SSIS regarding excellence awards and submission deadline. This information will also be made available on our school website.

Candidates must complete the following process:

- Complete the application form which can be found on the school website.
- Submit a copy of current school reports, certificates and/or transcripts for new and existing SSIS students.
- Attach the required personal statement (essay), completed in the student's own words.
- Attach Teacher or Principal recommendation letter for new and existing SSIS students (at least 2 references)
- Submit additional portfolio/documentation. (eg. External Prizes and Awards, Sports Achievements etc.)

### SUBMISSION OF APPLICATION

- Current SSIS students need to apply online via [SSIS Scholarship/Award Application Form](#). Contact [it-support@sis.asia](mailto:it-support@sis.asia) if you face technical issues filling out the form.
- Non-SSIS students need to submit the above documents via the following ways:  
Mail to: Shanghai Singapore International School, 301 Zhujian Road, Minhang District, Shanghai, China PC 201106  
Email to: [awards@sis.asia](mailto:awards@sis.asia)



# SHANGHAI SINGAPORE INTERNATIONAL SCHOOL

## 上海新加坡外籍人员子女学校

### KEY DATES

- Application deadline (for existing SSIS students): By 12 noon, **Monday 8<sup>th</sup> March 2021**
- Invitation sent out to short-listed candidates: **Friday 22<sup>nd</sup> March 2021**
- Interviews with the awards committee: Week commencing **Tuesday 6<sup>th</sup> April 2021**
- Final announcement of Excellence Awards recipients: Before **Tuesday 1<sup>st</sup> September 2021**

### EXCELLENCE AWARD RENEWAL

- Award holders who achieve excellence in leadership/community service at the end of the academic year are eligible to request the renewal of their awards in the next academic year.
- The current award holder has to upload the required application form without the personal statement and references before the published dates.
- The award holders will be informed on the status of their award renewal on the last school day.



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# EXCELLENCE AWARD APPLICATION FORM

This application form serves as an important document for the Awards Committee to get to know an applicant. Thoughtful responses are much appreciated, and it is encouraged that each applicant takes time to complete this application.

## **SCHOOL REPORTS, CERTIFICATES AND/OR TRANSCRIPTS**

Submit the most recent End-of-Year reports showing your final grades and teacher comments. You may also submit the most recent term reports.

## **THE PERSONAL STATEMENT (ESSAY)**

This section allows students to express in writing his/her own views about the topic. The length of the essay is to be confined to one A4 sheet, double-spaced, 12 point font size and must be written personally by the student.

## **SUPPORTING DOCUMENTS**

A maximum of three pages of additional information, certificates or testimonials will be accepted. Please clearly label all supporting application with the applicant's full name. These will be returned, if requested.

## **TEACHER OR PRINCIPAL RECOMMENDATION LETTER**

A minimum two (2) recommendation forms are required from a current teacher or principal.

## **FURTHER INFORMATION**

For further information or clarification regarding the application, please contact the Divisional Principal.



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**EXCELLENCE AWARD APPLICATION FORM**

Put "X" for your answer.

<input type="checkbox"/>	New application
<input type="checkbox"/>	Renewal application

**PERSONAL PARTICULARS**

Name:

Gender:

Date of Birth:

Current grade:

Form Class:

Nationality:

Passport ID Number:

Attach a recent passport-style photo:

Address:

Email:

Phone (Home):

Mobile (if applicable):



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**FAMILY PARTICULARS**

Name of parent/guardian:

Email:

Phone (Home):

Mobile (if applicable):

<input type="text"/>	<input type="text"/>
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**SIBLINGS**

Name	Date of Birth	Present School
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you currently hold a scholarship/award? \_\_\_Yes \_\_\_No

If yes, what scholarship/award and what amount?

Are you planning to apply for a scholarship/award at another institution? Please provide details.



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**PERSONAL STATEMENT**

In no more than one A4 sheet, double-spaced, 12-point font size, write a personal statement on one of the following topics. The essay must be written personally by the applicant.

**Please choose one of the prompts below:**

1. All leaders face challenges. Describe a time when you faced a challenge as a leader and how you overcame it.
2. Should schools force all students to volunteer for community service? Does this defeat the purpose of “volunteering?”



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**SUPPORTING DOCUMENTS**

List any other information that may be helpful in evaluating your application for the excellence awards.



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**COMPLETION CHECKLIST**

- \_\_\_\_\_ I have checked and fulfilled the required criteria for the Excellence Award.
- \_\_\_\_\_ I have fully completed the Excellence Award application form.
- \_\_\_\_\_ I have submitted a copy of current school reports with comments, certificates and/or transcripts.
- \_\_\_\_\_ I wrote the personal statement on my own and have attached it with this application.
- \_\_\_\_\_ I have attached 2 teacher or principal recommendations
- \_\_\_\_\_ I have submitted additional portfolio or documentation.



**STUDENT'S ENDORSEMENT**

I have read the information regarding The SSIS Excellence Awards, the terms and conditions and I understand the selection criteria. I understand that incomplete and late applications will not be considered. I hereby certify that the statements and information in this application are true and correct to the best of my knowledge and belief. I understand and agree that any misrepresentation, falsification or material omission of information on this application may result in the failure to receive an offer, or withdrawal of an offer at any time. The Excellence Awards Committee has my permission to verify the information.

Name of Applicant:

Signature:

Date:

<input type="text"/>	<input type="text"/>
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**PARENT/GUARDIAN'S ENDORSEMENT**

I have read the information regarding The SSIS Excellence Awards, the terms and conditions and I understand the selection criteria. I understand that incomplete and late applications will not be considered. I hereby certify that the statements and information in this application are true and correct to the best of my knowledge and belief. I understand and agree that any misrepresentation, falsification or material omission of information on this application may result in the failure to receive an offer, or withdrawal of an offer at any time. The Excellence Awards Committee has my permission to verify the information.

Name of Parent/Guardian:

Relationship to Applicant:

Signature:

Date:

<input type="text"/>	<input type="text"/>
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**FOR OFFICIAL USE ONLY**

Applicant is shortlisted for Interview: ____ Yes ____ No	Date:
Award granted: ____ Yes ____ No	Date: